

FINANCIAL SERVICES BOARD

INVITATION TO TENDER FOR A PROFESSIONAL COMPANY

1. BACKGROUND

The FSB is a unique independent institution established by statute to oversee the South African Non-Banking Financial Services Industry in the public interest. Our vision is to promote and maintain sound financial investment in South Africa. Please visit the FSB website on www.fsb.co.za for more information on the FSB.

2. PURPOSE

The purpose of these terms of reference is to request a suitable ICT audit company to submit a proposal with regards to the audit and verification of the proposed ICT architecture and provide recommendations in consultation with the FSBs ICT Department.

3. SOLUTION REQUIRED

The FSB will require a professional ICT auditing company to provide the following:

- Assessment of the current ICT environment & architecture
- Assessment of the proposed ICT architecture
- Provide recommendations on the proposed ICT architecture

4. EVALUATION CRITERIA

In order to facilitate fairness in the bid adjudication process, bidders are requested to submit at least three references of previous work undertaken and the names of three clients that would demonstrate their competence to meet the full range of requirements of the FSB.

In addition to the requirements as stated, all bids will be evaluated on the basis of price and the proposal that will best suit the corporate operational requirements of the FSB. Proposals will be assessed as follows:

- Pricing 80 points
 - Prices 70%
 - Technical/functionality 30%
- Historically Disadvantaged Individual 20 points

4.1 PRICING

For comparative purposes, bidders quote's will be assessed on the price of the services provided.

TECHNICAL CRITERIA

The following technical criteria will apply:

- Ability to provide required solution (no subcontracting).
- Specialist Microsoft product expertise
- Evaluation of the quality of systems and service delivery in line with the stated range of requirements of the FSB.
- The service should align with the Protected Disclosures Act, No 26 of 2000 which makes provision for procedures in terms of which employees in both the private and the public sector may disclose information regarding unlawful or irregular conduct by their employers or other employees.

5. HDI STATUS

Details to be completed in the Vendor Accreditation form requested in point 6 below.

6. SUBMISSION

The submission of proposals should be forwarded to Ms Elmarie Hamman as follows:

Tender Nr: 2010/005

Closing date of tender: 29 April 2010, Wednesday

Closing time 16:00 South African Standard Time

Venue: FSB Office

Address: Riverwalk Office Park Block B 41 Matroosberg Road Ashlea Gardens
Extension 6

Please note that any tenders not in the tender box at closing time will be considered late.

Kindly provide four copies of the tender documents.

For further information contact: Elmarie Hamman: 012 428 8019, Email:
elmarieh@fsb.co.za

7. ADDITIONAL INFORMATION REQUIRED:

The following additional information is required:

- FSB Vendor Accreditation Form
- Latest full set of Financial Statements signed by the auditors
- Valid SARS issued Tax Clearance Certificate
- Original Copy of Banking Details/cancelled cheque